

Valley County Fair Commission Regular Meeting Minutes

April 10th, 2017

501 Court Sq. #17 Glasgow, MT 59230

Members in Attendance: Jerry Arnold, Bob Hanson, Ben Miller, Adam Powell, Louise Lemieux and Carla Tihista, manager.

Guests in Attendance: Rob Brunelle, Doris Ozark, Randy Isakson, Bryce Lawrence and Roubie Younkin.

Chairman Adam Powell called the **meeting to order** at 5:55 pm, in the community room of the VC Courthouse.

Public comment:

The general public is supporting the carnival raffle very well. Boot Drive is April 28th, 6:30 am thru 1:30 pm.

Stone Tihista, of the weed department, asked if the board was happy with how things were done last year, spraying along the fence, etc. She sprayed the barns for flies as well last year. Asked if the board was willing to pay for chemical, which they agreed to. Adam will be the boards contact person for spraying.

Correspondence: A DC postcard was received from the Glasgow High School DC trip students thanking the board for the donation toward their 2016 trip.

REPORTS:

Commissioners: were not in attendance, no report.

4-H/Extension: Still looking for a livestock judge and the date for interview judging has not been set yet.

MRM Sports: Posters will be put out the first part of May. Stock piled approximately 19 loads of sand which was donated to motor sports and the rodeo committee for the cost of moving.

Rodeo: Proposed scheduling the Ranch Rodeo for July 29th, 2017 (Calcutta to begin at 2:00). Would also like the Kids rodeo the same day with entries beginning at 8:00 am and the rodeo starting at 9:00 am. Jerry moved to accept the proposal. Motion seconded by Louise and passed. Doris also reported they had a table at Walleye Unlimited, marketing the PRCA Rodeo and giving away a basket. Visited with local Implement Dealers. A full report attached.

Concert: Tickets have been on sale since before Christmas at the cost of \$35.00 each.

MINUTES: Bob moved to approve the minutes of the March 13th, 2017 meeting as written. Motion seconded by Jerry and passed. Jerry moved to approve the minutes of the April 2nd, 2017 Strategic Planning meeting as written. Motion seconded by Ben and passed.

FINANCIALS: Utility claims were approved and a claim for \$25.00 for Spring Derby Calcutta permit.

OLD BUSINESS:

Rodeo Financial Contract: Jerry moved to accept the Rodeo Contract as written, without the clause as proposed by the Rodeo Committee, of the Rodeo Committee having control over the equipment used in the arena. Motion seconded by Bob and passed. Doris asking Dell, if he has the contract.

Friday Night Grandstand Event: Jerry has been in contact with Dave Pippin about the possibility of having a local talent show again. Dave very interested, if the net proceeds from the talent show to be used for music

scholarships in Valley County. Louise moved to table this until the next meeting. Motion seconded by Bob and passed.

Arena/All Event Equipment: A 100 hp front wheel assist tractor is needed for all MRM Sports events and the Rodeo. Motor Sports also needs PTO and 3 Point Hitch. Mud Bog will need a tractor day before the event. Would be nice to have arena ready 3 to 4 days prior to the horse show.

Carnival Day Sponsorships: Sponsorships of \$2,500.00 for a day. Cape Air will be sponsoring Friday. The Hospital will sponsor Saturday. Keystone has expressed interest, takes 60 days for paper work. Jerry mentioned may have 3 (three) sponsors partnering a day.

Spay & Neuter Clinic (Grandstands) July 22nd: Jerry so moved. Motion seconded by Bob and passed.

Parking for Rodeo Slack: Discussion on rodeo slack traffic/parking due to will also be entry day of the fair. Ideas to improve the issue were as follows: gravel parking area, use cones and/or candle sticks, ribbons to divert traffic, light parking area for contestants whom pull in during the middle of night, clean up back to increase parking area. Bob will talk to Big Sky Auto about using their light tower again this year. Bob thought last year, we were able to use them for 6 (est.) night show passes and cost approx \$20.00 in fuel.

New Swine Barn Electrical @ cost of materials: Bob moved to accept Mattfeldt Electrics bid to wire the swine barn for the cost of materials. Motion seconded by Jerry. Bob moved to amend the motion for the wiring to include installing 2 (two) outside lights per side (facing the road and the beef quonset) of the building, as well as outside outlets. Amendment seconded by Jerry and passed. Motion passed. The fair budget may have gotten shorted approx. \$18,000.00 and if this is the case, commissioners will look into possibly paying for wiring the barn as compensation for.

New Business:

Office Hours 9:00 am – 6:00 pm, Beginning May 22nd or July 1st: Bob moved the new office hours begin May 22nd. Motion seconded by Louise and passed.

New Signatures on Valley Bank and FCB Accounts: Jerry moved to remove all current signatures and add the following signatures on the accounts: Bob Hanson, Adam Powell, Louise Lemieux, and Carla Tihista. Motion seconded by Ben and passed.

2 (two) Student Positions (ticket sales) During Fair @ \$10.00 per Hour (8:00 – 4:00; 12:00 – 8:00): No action was taken, was mentioned there maybe volunteers interested and/or persons wanting community service hours or internship.

Approve Budget for 4 (four) Food Judges (increase of 2): Louise so moved, motion seconded by Bob and passed. Louise mentioned Diane Carlson asked we have items available to clean the palette, in between sampling, during judging.

MRM Sports Contract/Bid (submit by May meeting): Jerry moved to approve the contract/bid, with non-starred page 2 and the bids are to be submitted by 6:00 pm, April 28th, advertising in the Buzz and on Valley Happenings. Motion seconded by Ben and passed. A bid will be emailed to Rob.

Beer Gardens Bids (submit by May meeting): Jerry moved to approve the beer garden concession bid/agreement with the beer gardens being open a minimum of 1 ½ hours prior to event starting, and to be submitted by 6:00 pm, April 28th, send a form to those whom submitted bids last year and to advertise in the BUZZ and on Valley Happenings. Motion seconded by Ben and passed. Will advertise as, may get a bid form at the VC Commissioners Office.

Calcutta Permits: Approved a \$25.00 claim for the Spring Derby permit under financial s, will apply for the other permits at a later date.

Sound for Fair Events: Bob moved to hire Larry Rasmussen for sound at \$900.00 and ask him to submit a list of his staff/helpers working on sound, prior to events. Motion seconded by Ben and passed. Jerry will contact Larry. Was mentioned the PRCA Rodeo will have it's own sound. Sound will be needed for the 4-H Horse Show, Ranch Rodeo and the Derbies.

Restroom Cleaning During the Fair (donation): Jerry moved to have the Glasgow High School DC Trip Students clean the restrooms, as last year (*every 2 hours and also check the garbage cans*) for a donation, following the fair, of \$1,255.00 toward their trip. Motion seconded by Ben and passed. Ben reported Rod Karst said they would be willing to do this.

Fair Marketing/Advertising: to include possible Social Media Student Internship: Ben reported Rachel Sigmundstad is interested in doing this for us and she would like to create a new addresses, pages, etc. A special meeting is scheduled April 28th, 2017 to have Rachel come and explain to the board what she has for a plan.

Music following Night Shows: Bob moved to hire "Trial By Fire" band for Wednesday and Thursday nights 9:00 – 12:00 approximately following the night shows at \$800.00 per night . Motion seconded by Louise and passed, with Ben abstaining.

Night Show Pass of Choice (excepting Concert) for Livestock Superintendents: Jerry moved to table this until next meeting, seconded by Louise and passed. Discussion of 4-H budget.

Increase Sponsorships by \$50.00 (150 to 200; 300 to 350; 500 to 550; 750 to 800): Bob so moved, seconded by Louise and passed.

Automated External Defibrillator Grant: Bob moved to purchase the automated external defibrillator through a grant for \$250.00 which will be located on the grounds when there are events and to be shared with other entities when not in use. Motion seconded by Jerry and passed.

Goals of the Fair Commission:

Short Term: In order of importance.

- Extra Bulbs on hand for the Arena lights
- Purchase 2 (two) Cash Registers (office and ticket booth) est. of \$145.00 each
- Restroom Toilet Valves & Bathroom Sink Faucets – manual flush approx. \$135.00 each (*auto flush toilets over \$300.00 each*); replace with single handle faucets approx. \$75.00 each for an estimated total of \$2,970.00 (*women – 9 valves, 4 faucets; mend – 6 valves, 3 faucets; beer gardens area – 2 valves, 2 faucets*)
- Main Restroom Roof – would cost approximately \$3,200.00 to re-roof
- Motion Sensor Light Switches for restrooms – (2 to 4 @ \$20.00 each) \$40.00 - \$80.00
- Automatic Door Closers for main restrooms – (2 @ \$57.00 each) \$114.00
- Sweeper Attachment for Skid Steer - \$3,000.00 est. (*could check into renting or leasing*)
- Manure Bucket for Skid Steer - \$2,800.00 est. (*could check into renting or leasing*)
- Tear Down Old Hockey Rink and replace with an arena (must be 15 feet from the base of levy)
- Laser Printer – was mentioned could possibly be one in the Courthouse, check with Mike Bain

Long Term: In order of importance.

- Building to contain **restrooms**, an office area & concession area (replace rest rooms in beer gardens area and jockey house)

- 100 HP Front Wheel Assist Tractor with PTO and 3 Point
- Multi Purpose Building

Public Comment:

Karleen Fossum had called Doris, regarding the June 30th wedding at the fair grounds, Doris referred her to Carla.

Have power issues at the back of the arena and beer garden area had been fixed.

Bob mentioned we should limit the meetings to 2 (two) hours with having a student on the board.

Jerry moved to send Smiley a letter in regard to him missing 3 meetings as in policy. Motion seconded by Louise and passed.

Next Meeting(s): A special meeting is scheduled for April 28th, 2017 at 6:00 pm at the Fair Grounds in the Culinary Building. The next regular meeting is scheduled for May 8th, 2017 at 6:00 pm at the Fair Grounds in the Culinary Building.

Meeting adjourned at 9:02 pm. Moved by Jerry, seconded by Adam and passed.

Submitted By:

Carla Tihista, Manager

Chairman Signature: