

**Board of Health Meeting Minutes**  
 Valley County Health Department  
 500 4<sup>th</sup> Ave South  
 Glasgow MT 59230

This Zoom meeting will allow 100 participants. All participants will be muted upon entry to Zoom. Participants who comment during public comment will “raise their hand” in the Zoom meeting, state their name, and will be limited to two (2) minutes.

**December 13, 2021**

**Roll Call** The regular meeting of Valley County Board of Health was held Tuesday, December 13, 2021 at 5:15PM via Zoom. Board members present Maggan Walstad, Wes Thompson, Pam Lee, and Darcel Wesen. Others in attendance were Lynn Miller RN, Cam Shipp RS, Michelle Norcutt, Angela Peterson, Ella Tweten RN, and Commissioner Mary Armstrong. The meeting was open to the public through the Zoom link.

**Board of Health**

Lynn reminded everyone that she sent out a link on the National Boards of Health and if anyone found something in there useful, please feel free to share or it can be added to the March meeting agenda.

**Approval of Minutes** The minutes from the September 14, 2021 meeting were reviewed. Wes moved to approve the minutes, Maggan seconded, and the motion passed.

**Public Comment** Darcel requested any public comment on agenda items. No one from the public was in attendance.

**Sanitarian’s report from Cam Shipp R.S.**

**Inspections**

**Completed for Quarter**

Oct.-Dec.		
4 <sup>th</sup> Quarter	32	Retail Food Est.
	5	Public Accommodations
	2	Manufacturing
	8	Schools
	2	Campgrounds/RV sites
	<u>1</u>	Body Piercing/Tattoo
	50	

**Food Safety Training/Programs/Other Inspections, Trainings & Meetings**

- September 16, 2021-Pre-Opening Blend 10 Mobile Unit- New
- September 16, 2021- Head Start Inspection
- September 21, 2021- Pre-Opening McDonalds- Change of Ownership
- October 7, 2021- Pre-Opening Blend 10 (Hot Shots)- Change of Ownership
- October 12, 2021- FCSS Monthly Conference Call
- October 28, 2021- Pre- Opening Tequila Breeze (Hombres Mexican Restaurant)
- October 28, 2021- Pre-Opening Healthy Sushi (Asiana Cuisine Enterprise) -Reynolds Market
- November 9, 2021- FCSS Monthly Conference Call

- December 7, 2021- FCSS Monthly Conference Call

**Septic Permits/Installations** 22 septic systems permitted for 2021  
**Sanitation in Subdivision Review**

- **Hetrick Subdivision- 3 Lot Minor**
- **Pines Cabin Sites- Parcel 65 Rewrite**
- **Boundary Line Adjustment- Sanitary Review**
- **Knierim Subdivision- One Lot Minor**

Quarter 3 activity report was submitted to DPHHS/FCSS for COVID-19 related work to comply with the 2021 Cooperative Agreement that Valley Co. Board of Health Signed with DPHHS/FCSS.

The 2022 Cooperative Agreement was presented to the Board of Health for approval. The chair of the health board signs and the State of Montana also signs. The signed agreement is due to the State of Montana by January 31, 2022. Mary Armstrong reported that this is the only agreement that a county commissioner does not sign, she would like to have this agreement approved by the county attorney before it is sent in at the end of January. We moved to approve the agreement and the motion was passed. If the county attorney reports that a commissioner does not need to sign this agreement it will be sent into the state as is.

**Health Department report from Lynn Miller, RN**

	2020 1 <sup>st</sup> quarter June/July/Aug	2020 2 <sup>nd</sup> quarter Sept/Oct/Nov	2020/2021 3 <sup>rd</sup> quarter Dec/Jan/Feb	2021 4 <sup>th</sup> quarter Mar/Apr/May	Total
Family Planning	33	30	Total visits: 34, total clients: 29	Total visits = 10, total clients = 9	107
New Moms	24	9	19	9	61
Animal Bites	5	5	4	6	20
Oral Health	8	2	1	2	13
Immunizations Total	675	1394	1262	2971	6302
IMZ Non-flu Non-COVID	675	370 vaccines to 137 people	289 vaccines to 107 people	429 vaccines to 178 people	1763
IMZ Influenza	0	1025 High dose – 596 Regular - 429	37	0	1062
IMZ COVID	0	0	936 vaccines to 712 people	2540 vaccines to 1678 people	3476
coverage rate for 24-36 months (4DTap,3IPV,1MMR, UTD Hib, UTD Hep B, 1VAR, UTD PCV13) on last day of quarter			72%	80% (55 complete of 69 total children)	

	2021 1 <sup>st</sup> quarter June/July/Aug	2021 2 <sup>nd</sup> quarter Sept/Oct/Nov	2021/2022 3 <sup>rd</sup> quarter Dec/Jan/Feb	2022 4 <sup>th</sup> quarter Mar/Apr/May	Total
Family Planning	Total visits: 34 total clients: 26	Total visits: 14 Total clients: 15			
Outreach to new parent(s)	18	17			
Animal Bites	10 (5 referred for PEP; 3 bats, 2 dogs)	6			
Oral Health	1 at VCDH 15 total at hub locations	0			
Immunizations Total	1007 vaccines to 565 people	2,989 vaccines to ____ people			
IMZ Non-flu Non-COVID	619 vaccines to 243 people	290 vaccines			
IMZ Influenza	High dose – 0 Regular -0	High dose - 390 Regular - 451 Total 841			
IMZ COVID	388 vaccines to 322 people	1,311 Vaccines to ____ people			
coverage rate for 24-36 months (4DTap,3IPV,1MMR, UTD Hib, UTD Hep B, 1VAR, UTD PCV13) on last day of quarter	75% (50 complete of 67 total children)				

### Summary of programs

- We have funding for a Communicable Disease Prevention Coordinator and for an RN. We have had no applicants.
- National Association of Local Boards of Health [About NALBOH - NALBOH](#) – information sent to BOH members
- Summary of programs
  - MTUPP – Teri is planning outreach to local landlords over the next twelve months with education about how to have smoke free rentals.
  - Oral Health will end on July 1, 2022. The current model of fluoride varnish applied by RN in public health is not funded in new federal grant cycle. We will continue to provide toothbrushes and dental education until the funding runs out.
  - Family Planning/Title X – Telehealth provider visits through One Health are available. We are still working to separate from being Dawson’s satellite. We are learning new processes with One Health’s electronic health record. We also had a surprise inspection from the MT Board of Pharmacy.
  - Cardiac Ready – has been on hold with no staff available.
  - Ella continues to follow animal bites and outreach to newborns’ families through MCH/FICMMR funding.

- CARE Coalition
  - Americorps members – Haley Genster arriving in January and will be with us through August 2022.
  - We are still working on a local checking account and spring events.
- PHEP – next report is due January 15. Working to complete deliverables.
- COVID update –

COVID update	INFLUENZA
23 active cases Peak # of cases 155 on 10/20 1410 total cases 11 deaths since 9/1/21 – 29 total 43.5% now fully vaccinated, 3013/6931 persons	48 cases of influenza in MT 1 hospitalization 0 in Valley County

**Public Comment** No one from the public was in attendance.

**Adjourn**

Wes moved to adjourn the meeting, Maggan seconded and the meeting was adjourned.

The next regular meeting of the Board of Health is on Tuesday, March 8, 2022.

*Daniel Weses*

Chairperson

*3/8/2022*

Date

Approved at the 3/8/22 meeting.

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